

# **CONSTITUTION**

## **CANADIAN SHEEP BREEDERS' ASSOCIATION**

**Amended to July 5, 2010**

# CANADIAN SHEEP BREEDERS' ASSOCIATION

Incorporated June 14, 1900  
Constitution Approved December 6, 1950  
Affiliated December 6, 1950

## AMENDMENTS

Amended Article 6, subsection 1, Article 15, subsection 1, 13	February 5, 1918
Amended Article 15, subsection 13	March 16, 1920
Amended Article 3, subsection 7 Article 15, subsection 13	February 14, 1922
Amended Article 15, subsection 13	February 10, 1925
Amended Article 3,	March 19, 1926
Amended Article 6, Section (b)	February 13, 1929
Amended Article 15	March 25, 1930
Amended Articles 15, 16 and 17	February 3, 1932
Revised	February 14, 1933
Amended Article 18	February 8, 1934
Amended Article 3, Section 11 Article 15, Section 6 Article 16 Article 17 Article 25 Article 27	February 6, 1935
Amended Article 16	February 5, 1936
Amended Article 25	April 1, 1944
Amended Article 25	February 7, 1947
Amended Article 16 Article 25	March 8, 1948
Amended Article 22	May 10, 1949
Amended Article 6 Article 22	

Article 26	July 17, 1951
Amended Article 17	July 5, 1952
Amended Article 25	May 6, 1953
Amended Article 3 Article 22	April 30, 1959
Amended Article 22	June 6, 1960
Amended Article 16 Article 22	October 18, 1961
Amended Article 25	March 22, 1962
Amended Article 22	March 22, 1983
Amended Article 22 Article 25	May 9, 1969
Amended Article 22 Article 25	March 29, 1971
Amended Article 22 Article 25	July 4, 1973
Amended Article 6 Article 22 Article 26	June 6, 1977
Amended Article 6 Article 16 Article 22	October 31, 1978
Amended Article 3 Article 22	July 16, 1980
Amended Article 2	February 25, 1981
Amended Article 16 Article 21	July 23, 1981
Amended Article 3 Article 6 Article 21 Article 24	July 9, 1982
Amended Article 21	September 7, 1982
Amended Article 24	March 31, 1983

Article 17	July 5, 1984
Amended Articles 6 & 24	November 1, 1983
Amended Articles 3, 16, 17, 21 & 22	May 27, 1986
Amended Articles 6, 7, 12 & 21	September 4, 1987
Amended Article 21	March 10, 1988
Amended Articles 2, 6, 21 & 22	September 29, 1988
Amended Articles 15, 21 & 25	July 25, 1989
Amended Article 21 - Section 2	November 1, 1990
Amended Articles 21 & 22	April 28, 1995
Amended Articles 6, 16 & 21	June 2, 1995
Articles 21	October 13, 1995
Article 6	March 24, 1997
Articles 10 & 22	August 18, 1997
Articles 2 and 6	February 9, 1999
Articles 21, 23 and 24	July 13, 1999
Article 21	July 6, 2000
Article 21 (amend eligible breeds)	October 5, 2000
Amend Articles 6 and 21	May 15, 2001
Add Article 21.2(i)	May 15, 2001
Amend Articles 6, 7, 13, 16 and 21 Add Article 21.2(f)	September 22, 2002
Article 12	January 23, 2006
Add Article 16.6	October 16, 2006
Article 21.2	July 5, 2010

# CANADIAN SHEEP BREEDERS' ASSOCIATION

## CONSTITUTION

### 1. NAME

The Association shall be called the "CANADIAN SHEEP BREEDERS' ASSOCIATION".

### 2. OBJECTS

1. By keeping a record of the breeding and origin of sheep and by collecting, preserving and publishing data and documents relating to same.
2. By establishing standards of breeding and by carrying out a system of registration under the Canadian Livestock Records Corporation.
3. By adopting means from time to time to protect and assist breeders engaged in propagation and breeding of pure bred sheep and of evolving breeds of sheep in compliance with the Animal Pedigree Act or any regulation made thereunder.
4. By maintaining an efficient supervision of breeders of sheep to prevent, detect and punish fraud.
5. By compiling statistics of the industry of same, furnishing official and authentic information in regard thereto.
6. And for these purposes to have power to make all needful contracts and agreements, and to make, alter and repeal regulations subject to the provisions hereinafter set forth.
7. Without prejudice to the purebred industry in Canada, assist where feasible the growth and strengthening of the sheep as a whole in Canada.

### 3. MEMBERS

1. There shall be two types of members:
  - (a) ANNUAL MEMBERS: Annual Members shall be those individuals partnerships or companies incorporated under Federal or Provincial charter, resident in Canada who pay the prescribed annual membership fee, due the first day of January of each year.
  - (b) NON-RESIDENT MEMBERSHIP: Individuals resident outside of Canada may become annual members on the approval of the Board of Directors, but shall not hold office or be entitled to vote at any meeting.

(Existing Life Members will continue to be recognized.)

2. Application for membership shall be in writing and each applicant on becoming a member shall agree to be bound by the constitution and amendments thereto and all rules of the Association, but the Association shall have power to reject any application for membership.

Application for partnership or incorporated company membership shall specify the person authorized to vote, act or sign for the partnership or company. A member of a partnership or company other than the person mentioned in the application may be authorized by the partnership or company to act or vote at any meeting of the Association.

3. All members in good standing shall as a matter of contract and except as hereinafter provided enjoy the same rights and privileges and be subject to the same liabilities as the original incorporators of this Association. No member who is in arrears of membership or other fees or dues shall enjoy such rights and privileges.

4. A member in good standing is a member who has complied with the rules and regulations as hereinafter set forth and who is not in arrears of membership or other fees or dues or suspended.

5. The financial liability of the member to the Association shall be limited to the amount due from him in respect to his membership and registration fees.

6. A member may, provided he is not in arrears for membership or other fees or dues, at any time resign from membership in the Association by giving the General Manager, Canadian Livestock Records Corporation notice in writing of his intention so to do, but membership shall not terminate until the end of the then current membership year.

7. No member shall be entitled to any of the rights and privileges of the Association during any year until his annual fee for that year is paid. On March 31st, in each year all members who paid for the preceding year but who have not paid for the then current year shall be removed from the membership roll.

8. No member shall hold office or be entitled to vote at a meeting or to give notice to amend this Constitution if at the time in arrears of membership or other fees or dues and no applicant shall be entitled to vote until his application for membership has been accepted.

9. A member may at the discretion of the Board of Directors receive free of charge publications which are issued during each year of his membership for which he has paid the membership fee.

10. The Board of Directors shall have the power to suspend or expel any member who fails to observe any rule or regulation set forth in this constitution or whose conduct is in the opinion of the Board prejudicial to the interests of the Association. A member so suspended or expelled shall after the expiration of twenty-one days have the right to apply to the Board of Directors for reinstatement, and shall on application be reinstated at the next meeting of the Board, provided two thirds of the members of the Board present thereat vote in the affirmative. If the Board of Directors refuses to reinstate a person suspended or expelled from membership, such person shall have the right to apply for reinstatement by the next succeeding general meeting but reinstatement by a general meeting shall be only by a vote of two-thirds of the members present thereat and voting.

11. Any person expelled from membership by any other association incorporated under the Animal Pedigree Act shall not be eligible for membership in this Association and if he is a member at the time of such expulsion, his membership shall thereupon forthwith terminate automatically.

Any person so suspended or expelled shall have no claim against this Association or any interests in the property or assets of the Association.

12. The membership year of the Association shall correspond with the calendar year.

#### **4. OFFICES**

The head office of the Association shall be at such place as the Board of Directors may determine and the office for the registration of pedigrees shall be the office of the Canadian Livestock Records Corporation, in the City of Ottawa, Ontario, under the supervision of the Board of Directors of the Canadian Livestock Records Corporation.

#### **5. FISCAL YEAR**

The fiscal year of the Association shall correspond with the calendar year.

#### **6. OFFICERS**

1. **DIRECTORS:** The affairs of the Association shall be conducted by a Board of Directors, the number of whom shall be determined and who shall be elected as hereinafter provided.

For all purposes in connection with the election of Directors the provinces of New Brunswick, Prince Edward Island and Newfoundland shall be deemed to be one province and each other province of Canada shall be deemed to be one province. Subject as aforesaid each province shall be entitled to proportionate representation on the Board of Directors, based on the relationship its total membership plus its total number of registration bears to the total membership of the Association plus the total number of registrations of the Association for the year preceding each quinquennial adjustment hereinafter provided for.

(a) The number of Directors which any one province is entitled to elect shall not exceed three (3) and be determined as follows: Add the total number of members and the total number of registrations of the Association and divide the total by ten and the quotient shall be the unit of representation. Divide this unit into the sum of the number of members and the number of registrations for each province and the quotient thus secured will be the number of Directors for that province. Any province having less than the unit of representation shall be entitled to one (1) director excepting the provinces that are grouped as one. If in the case of any province, after dividing by the unit of representation a number equivalent to over 50 per cent of the unit remains, that province shall be entitled to one additional director. Example: -- Suppose the unit of representation to be three hundred (300), the total number of members one hundred (100), the number of registrations three hundred and fifty-one (351), totals four hundred and fifty-one (451). Three hundred divided into four hundred and fifty-one leaves one hundred and fifty-one; therefore, the number of directors would be two (2).

The number of Directors which each province is entitled to elect shall be adjusted at the end of each five year period on the basis of membership and registrations for the year preceding that in which the adjustment takes place. The first quinquennial adjustment shall be for the year 1921 and on the basis of the membership and registrations for the year 1920.

In case any one of the provinces grouped shall at any quinquennial adjustment have a sufficient number of members and registrations to call for 50 per cent of the then unit, such province shall be entitled to be detached from its group and be for all purposes a separate province and the remaining provinces of the group, if any, shall continue to be grouped as theretofore. If two of the provinces of the said group become separate provinces as aforesaid the third or remaining province shall then also be a separate province.

\*Note: The above allows Nova Scotia to have one director and New Brunswick, P.E.I. and Newfoundland to share one director.

If three of the provinces of the said group become separate provinces as aforesaid the fourth or remaining province shall then also be a separate province.

(b) ELECTION OF DIRECTORS:

The Directors for all provinces may be nominated and approved at its last preceding Annual General Meeting by a Provincial Sheep Breeders' Association, provided that for this purpose voting shall be confined to members in good standing of the Canadian Sheep Breeders' Association. Provided also that the Provincial Association makes application to this Association and the Directors thereof approve. The names of such nominees shall be forwarded to the Secretary of this Association, duly certified, before December 31st of each year and such nominees having been approved by the majority of the members present and voting at the Annual Meeting of this Association, shall be the Directors for such province for the current year.

For other provinces the Directors shall be elected by ballot of the members resident in such province who have paid their annual and other fees and dues on or before the thirty-first day of October for the current year.

The election shall take place in the following manner: Between the fifteenth and thirtieth days of November in each year the Secretary of this Association shall send to each of the members of the Association resident in each province in which an election is to take place by ballot, respectively, a complete list of the members entitled to vote by ballot, resident in such province, together with a ballot paper, initialed by him, on which the number of Directors to be elected for the province shall be clearly printed or written and on which each member entitled to vote may vote by writing the name or names of the member or members, as the case may be, for whom he desires to vote as Director or Directors for the province and forward by mail or otherwise the same to the Secretary of this Association. Only those ballots shall be counted which shall have been received by the Secretary on or before the fifteenth day of December in each year. On the first Monday following the fifteenth day of December the Secretary shall in the presence of a notary public open the envelopes containing the ballots and proceed to count the ballots. The member or members receiving the greater or greatest number of votes shall be the Director or Directors for the province for the ensuing year. In the case of a tie the President shall give a casting vote.

A certificate of results of the voting shall be signed by the Secretary and certified to by the said notary, attested by his official seal and signature.

The Director so elected shall hold office until their successors are appointed or elected at an Annual Meeting of the Association, or as a result of a mail vote, or nominated at an Annual Meeting of a Provincial Sheep Breeders' Association.

The Director or Directors nominated and approved by a Provincial Association shall, pending the approval by the members at the next succeeding Annual Meeting, be considered for all purposes on and after January first of the next succeeding year, to be the Director or Directors for the province nominating and approving him or them provided that such nomination and approval is made at the last preceding Annual General Meeting of the Provincial Association.

The Directors shall, after the Annual Meeting each year, elect from among themselves the Honorary President, President, Vice-President and two other members of the Executive Committee.

The Board of Directors shall have power to fill vacancies which occur among the officers through resignation or death.

The Directors may delegate any of their powers to the Executive Committee.

Any controversy as to the mandate of a particular provincial purebred sheep organization to represent the breeders in that province will be decided by a poll. The President will direct the Auditors of the Canadian Sheep Breeders' Association to poll, by mailed ballot, the members in good standing at Canadian Livestock Records Corporation to determine within that province the appropriate representative organization. All costs related to the administration of such poll are to be borne by the organization requesting the right to replace the incumbent organization in the province of concern. An advance payment of one thousand dollars must be submitted to the Canadian Sheep Breeders' Association Secretary at the time the request is made. Further funds, if needed, or refund, if applicable, will be dealt with when the poll has been completed.

2. EXECUTIVE COMMITTEE: The executive committee shall consist of the President, Vice-President, Secretary-Treasurer, Immediate Past President, and two Directors, to be elected by the Directors of the Association at their first meeting following the Annual Meeting. A copy of the minutes of each Executive Committee meeting shall be forwarded to each Director and the General Manager of Canadian Livestock Records Corporation within 21 days after a meeting.

3. SPECIAL COMMITTEES: The Board of Directors may appoint from their number or from the other members of the Association special committees, but must in all cases name one of their number a member who shall be the presiding officer. The action of any special committee is subject to the approval of the Board of Directors.

Any committee except the Executive Committee shall have power to add to its number.

4. HONORARY PRESIDENT: The Board of Directors may appoint honorary presidents. They shall hold office during the pleasure of the Board.

5. PRESIDENT: The President shall be elected annually from among their number by the Board of Directors at their first meeting after the annual general meeting. He shall hold office for one year or until his successor is elected and shall be eligible for re-election. The duties of the President shall be to preside at all meetings of the Association and the Board of Directors and of the Executive Committee, to exercise a general supervision over the affairs of the Association and generally to do all matters, acts and things as are usually done by Presidents of similar organizations, and he shall be a member of all committees.

6. VICE-PRESIDENT: A Vice-President shall be elected in a like manner to and at the same time as the election of the President, hold office for a similar term, and in case the President is unable to act on account of illness or absence, perform all the duties of the President.

7. SECRETARY-TREASURER: The Board of Directors shall from time to time as occasion may require, appoint a Secretary-Treasurer, who shall have the power of Managing-Director, acting under the control and with the approval of the Board of Directors. His duties shall be to attend all meetings of the Association and of the Board of Directors and of the Executive Committee, and to keep exact minutes of the proceedings of the same, to carry on all head office correspondence, to prepare all annual or other reports, to give notice of all meetings of the Association, of the Board of Directors, or of the Executive Committee when so directed by the proper authority under the Constitution, to deposit all monies received by him in a financial institution to the credit of this Association, and shall pay same out again by cheque only, countersigned by the President or forward the same to the Accountant, Canadian Livestock Records

Corporation as hereinafter provided. He shall deposit for safekeeping all securities owned by this Association in a safety deposit vault as may be approved of by the Board of Directors, and shall withdraw the same only in the presence of the President or Auditor or his representative. He may be bonded in such amount as may be required from time to time by the Board of Directors. He shall keep proper books of account containing entries of all such matters or things as are usually entered in books of account and shall furnish from time to time such statements in detail of the affairs of the Association or such other matters as may be directed by the Board of Directors or the Executive Committee.

8. REGISTRAR: The Canadian Livestock Records Corporation Board of Directors shall assign to this Association a person to act as Registrar. The duties of the Registrar shall be similar to the duties of other Registrars in the employ of the Canadian Livestock Records Corporation.

9. PEDIGREE COMMITTEE: The Secretary, the Registrar and the General Manager of Canadian Livestock Records Corporation shall be a committee with authority to authorize change of ownership and registration of pedigrees where signatures or other information are for any other reason unobtainable. The decision of the committee shall if unanimous be final. If the committee is not unanimous the matter in question shall be submitted to the Board of Directors for decision. This committee or the Board of Directors shall have no power to authorize the registration of any animal unless the pedigree of breeding submitted complies in all particulars with the rules of eligibility for registration as outlined in Section 21 of this constitution. All decisions of the committee shall be submitted to the Board of Directors and shall be incorporated in the minutes of their next meeting.

10. AUDITORS: The Association at each annual general meeting shall appoint an Auditor or Auditors. His duty shall be to examine the books of account of the Association, vouchers for all payments and certify the usual statement of receipts and expenditures and assets and liabilities for the year, for presentation to the next annual general meeting.

11. REPRESENTATIVES: Representatives to organizations asking that such be appointed shall be appointed at the annual general meeting, but if for any reason any of these are not so appointed the Board of Directors shall have power to appoint the same. Representatives to the Canadian Livestock Records Corporation shall be appointed by the Board of Directors.

12. PROVINCIAL ASSOCIATIONS: Members of this Association in good standing may organize Provincial Associations under a constitution approved by the Board of Directors. The activities of any such Provincial Association shall be confined solely to its own provincial interests and shall not conflict in any way with the activities of this Association. Not more than one Provincial Association in each province shall be recognized. This clause is not retroactive.

## **7. MEETINGS**

1. The annual general meeting of the Association shall be held at such time and place as decided upon by the Executive Committee of the Association. Other general meetings shall be held at the time and place fixed by the Board of Directors. A notice of at least forty-five days in advance shall be given by post, indicating the time and place of meeting. This notice shall be given by a circular letter postage prepaid to each of the members at his last known post office address appearing on the books of the Association.

A copy of the notice calling an Annual or General meeting shall be forwarded to the Minister of Agriculture for Canada and to the General Manager of Canadian Livestock Records Corporation in a like manner as to members of the Association.

2. Notice of meetings of the Board of Directors other than the one immediately following the Annual General Meeting shall be mailed postage prepaid to each one of them ten days at least before the date of meeting to his last known post office address appearing on the books of the Association, or by electronic means at least five days before the date of meeting.

3. A meeting of the Board of Directors may be held on shorter notice or without written notice providing all Directors have given their consent to the meeting being held. A minute of such consent shall be entered in the minutes.

4. Notice of meetings of the Executive Committee shall be mailed postage prepaid to each member thereof three days at least before the date of meeting to his last known post office address appearing on the books of the Association.

5. Meetings of the Executive Committee may be held on shorter notice or without written notice providing all have given consent to the meeting being held. A minute of such consent shall be entered in the minutes.

6. For the transaction of the business of the Association at an Annual or other General Meeting, a quorum shall be fifteen; at a meeting of the Board of Directors, a quorum shall be five; at a meeting of the Executive Committee a quorum shall be three.

7. At the written request of twenty members, the Secretary shall call a special general meeting of the Association which meeting shall have the same status as if it had been called in the regular way by the Board of Directors of the Association but such meeting shall have no power to amend this constitution.

8. A copy of the minutes of all meetings of the Board of Directors and of the Executive Committee shall be mailed within twenty-one days following such meeting, to each Director and to the General Manager, Canadian Livestock Records Corporation.

## **8. ORDER OF BUSINESS**

The order of business at all Annual and General meetings shall be as follows:

1. Identification of members.
2. Reading minutes of previous meeting.
3. Report of officers, directors and committees.
4. Correspondence.
5. Unfinished business.
6. If Annual Meeting, election of Directors and other Officers.
7. New business.
8. Adjournment.

The above order with the exception of "1", Identification of members, may be changed at the pleasure of the meeting assembled.

## **9. AUDIT AND ANNUAL REPORT**

The Board of Directors at each Annual General Meeting shall submit a complete report of its acts and of the affairs of the Association; it shall present a detailed statement duly audited of the receipts and expenditures of the preceding year and of the assets and liabilities of the Association. A copy of this report, a list of the officers elected and the representatives to the Canadian Livestock Records Corporation, also general information on the affairs of the Association shall be sent to the Minister of Agriculture for Canada and to the General Manager, Canadian Livestock Records Corporation within twenty days after the Annual Meeting. A copy of the Annual Report may be mailed to each member in good standing.

## **10. EXPENSES, INCOME AND PROPERTY**

The income and property of the Association from whatever source derived, shall be applied solely towards the promotion and furtherance of the objects of the Association and no part thereof shall be paid or transferred directly or indirectly by way of bonus or otherwise as profit or gain to members of the Association, past, present or future, or to any person claiming through any member provided, however, that nothing herein contained shall prevent the bona fide payment of remuneration to any Secretary, Treasurer, Registrar, Officer, Clerk or Servant or other person or persons for services actually rendered the Association whether such are members of the Association or not, and the expenses of the Directors or other Officers incurred in doing the business of the Association.

The Association shall with other organizations comprising the Canadian Livestock Records Corporation, pay to the Board of Directors of the Canadian Livestock Record Corporation a proportionate amount of the expense of conducting the Canadian Livestock Records Office.

All expenditures of the association must be duly authorized and ratified by the Board of Directors or Executive Committee.

## **11. BOOKS**

The Association shall cause a book to be kept by the Secretary and the Secretary of each branch of the Association, if any, wherein shall be contained a copy of the constitution, so that persons becoming members of the Association may at all reasonable times examine the same.

## **12. AMENDMENTS**

This constitution may be amended by the affirmative vote of two thirds of the members who have responded to the mail ballot that was provided to each member at the time of circulation of the “notices of motion” announcing the date and location of the AGM. Such ballot must be authentic as issued by the CSBA office and returned in the preaddressed envelope provided by CSBA when the notice of meeting is distributed. Returned ballots must be received at the designated address (see preaddressed envelope – possibly CLRC or CSBA accountant) twenty-one days prior to the date of the AGM. Ballot envelopes are to be opened and results counted by a notary public or some independent person(s) as appointed by the Board. Results will be announced by the Association President or designate at the AGM and posted on the CSBA website immediately following the AGM.

This process of voting will require that all “Notices of Motion to change the By-laws” and the accompanying reasoning must be received by the Association secretary thirty days prior to the circulation date of such motions to the membership. This brief advance time frame is to allow the Association’s Constitution Committee to review the motion “reasoning” as being accurate and proper in content, correct in spelling and grammar and not contrary to other by-laws or rules. No amendment shall be valid until approved by the Minister of Agriculture for Canada and filed at the Department of Agriculture for Canada.

### **13. REGISTRATION AND MEMBERSHIP FEES**

1. All fees shall be paid to the Accountant, Canadian Livestock Records Corporation and may be sent by money order, cheque, or credit card and they shall forthwith be deposited by him to the credit of the Association in a financial institution selected by the Board of Directors of the Canadian Livestock Records Corporation.

2. In case membership fees to the Association are received by the Treasurer of this Association, they shall immediately be forwarded to the Accountant, Canadian Livestock Records Corporation, Ottawa, for deposit.

### **14 CORPORATE SEAL**

The seal, as stamped in the margin hereof, shall be the corporate seal of the Association.

### **15. REGISTRATION OF PEDIGREES**

1. A register shall be kept at the office of the Canadian Livestock Records Corporation. This register shall be known as the Canadian National Record for Sheep and shall be published by the Canadian Livestock Records Corporation at such time as decided by the Board of Directors and in such form as the information on office duplicates of certificates of registration issued warrants.

2. There shall be furnished by the Canadian Livestock Records Corporation for all living animals registered a certificate of registration on the form adopted by the Canadian Livestock Records Corporation. The pedigree shall be in such form as decided on by the Board of Directors.

3. Any person suspended or expelled from membership shall not be allowed the privilege of recording pedigrees in the record of the Association.

4. Any person prohibited from recording pedigrees by any other organization incorporated under the Animal Pedigree Act shall not be allowed to record pedigrees in the Canadian National Record for Sheep.

5. The Board of Directors of the Canadian Livestock Records Corporation shall have power, for any cause which in the opinion of the Committee seems proper, to suspend any member, to refuse, application for registration or transfer from any person whether a member or not. Any such action taken by the Board of Directors under this provision shall be immediately reported to this Association.

The Board of Directors may refuse to accept the signature of any person on an application for registration or transfer whether a member or not, pending action by the Directors or a General Meeting of this Association.

### **16. IDENTIFICATION**

(1) A breeder must apply to the Canadian Livestock Records Corporation and be allotted identification letters for his exclusive use in tattooing sheep registered in the Canadian Sheep Breeders' Association.

(2) Lambs born in Canada must be identified within 100 days of birth by tattoo markings in the right ear, as specified by Canadian Livestock Records Corporation, with the registered identification letters of the owner of the lamb at birth. Each lamb born in any year shall also be tattooed in the left ear with a different number, followed by the designation year letter used to signify the year of birth. Metal "curl lock" ear tags bearing flock letters and numbering identical to the tattoo numbers may be used as an additional means of identification; this added identification must also be recorded on the registration paper.

(3) Year letters, - The letter "K" will signify the year of birth as 2000, the letter "L" 2001, "M" 2002, "N" 2003, "P" 2004, "R" 2005, "S" 2006, "T" 2007, "U" 2008, "W" 2009, and so on. The letters "I", "O", "Q" "V" are not used as designating year letters.

(4) In the event of a change in the name of a partnership or company, or if a member of the same family is taken into partnership, the identification letters may be transferred on application to the Canadian Livestock Records Corporation of the registered owner or his authorized representative. Likewise transfer may be made from a deceased owner to his heir.

(5) The breeder to whom identification letters have been allocated may grant permission to his child to use his allocated identification letters for tattooing lambs born the property of the child provided the child is a member of the Association, is under the age of eighteen, and resides with the breeder to whom the letters were allocated.

(6) Alternative Identification: As an alternative to the system of tattooing with flock letters, number and year letter described in Section 16, subsections 1-5, a breeder may use a double tagging system with two tags approved and bearing the official identification number under the Canadian Sheep Identification Program. Lambs must be tagged within 48 hours of birth. In the event of a lost tag, the tag must be replaced within 21 days with a duplicate tag bearing the same national ID number. The application for registration must include the national ID number, and this number will be recorded on the registration paper in place of the tattoo. The name of the animal should still include a within-flock number, followed by the designated year letter used to signify the year of birth.

## **17. REGISTRATION OF NAMES**

A breeder may register for his exclusive use a name to be used as a prefix in naming his animals. A particular name will be allowed to one person or partnership only, and in registering such name priority in use and in application for registration shall be considered. Letters shall not be used as a prefix to a name. Names shall not contain more than twenty-four letter spaces or characters, including numeral affix. It shall be permissible to change the name of an animal after it has been registered, provided there are no registered offspring and semen has not been collected in the case of rams and provided the original name be included and upon approval of the Breeder. In the event of a change in the name of a partnership or company or if any party is taken into partnership, the name may be transferred upon application to the Canadian Livestock Records Corporation of the registered owner or his authorized representative. Likewise the transfer may be made from a deceased owner to his heir.

A registered name may be transferred to another person or persons on application of the person in whose name it is registered. After the expiration of five years a registered name will be forfeited if it has not been used in registering an animal by the registered owner.

The registered owner of a prefix may grant permission to his child for use in naming lambs born the property of the child provided the child is a member of the Association, is under the age of eighteen, and resides with the registered owner of the prefix.

## **18. PRIVATE BREEDING RECORDS**

There shall be kept by each breeder a private record which shall contain full particulars of his breeding operations. This record shall at all times be open to the inspection of officials of this Association, officials of the Department Agriculture for Canada and officials of the Canadian Livestock Records Corporation.

## **19. STANDARDS FOR REGISTRATION**

Standards for registration may from time to time and as occasion may require be made in a manner determined by the Board of Directors of this Association.

## **20. SUSPENSIONS - DEFINITIONS**

(a) **SUSPENDED MEMBER:** A suspended member is a member who has been suspended by the Board of Directors or who automatically suspends himself because he has not conformed to the rules and regulations of this Association, or who as a member has been placed on probation by the Board of Directors of the Canadian Livestock Records Corporation.

(b) **SUSPENDED REGISTRATION:** A suspended registration is a registration of ownership that has been placed under suspension by the Board of Directors or by the Canadian Livestock Records Corporation on account of some irregularity; such suspension to remain until same has been lifted by a resolution of the Directors of this Association.

## **21. RULES OF ELIGIBILITY**

1. The Canadian National Record for Sheep is comprised of the following breeds: Berrichon Du Cher, Blackface, Border Cheviot, Border Leicester, British Milk Sheep, Canadian Arcott, Charollais, Clun Forest, Columbia, Coopworth, Corriedale, Cotswold, DLS, Dorper, Dorset (Horn and Polled), Drysdale, East Friesian Dairy, English Leicester, Est A Laine Merino, Hampshire, Hexham Leicester, Icelandic, Ile De France, Jacob, Karakul, Kerry Hill, Lacaune Dairy Sheep, Lincoln, Marshall Romney, Merino, Montadale, North Country Cheviot, Outaouais Arcott, Oxford, Perendale, Polypay, Rambouillet, Rideau Arcott, Romanov, Romnelet, Romney, Rouge De L'Ouest, Ryeland, Shetland, Shropshire, South African Meat Merino, Southdown, Suffolk, Targhee, Texel and such other breeds as may be accepted by this Association and the Minister of Agriculture.

2. The following shall be eligible for registration:-

(a) **CANADIAN BRED AND BORN** - An animal whose sire and dam are of the same breed and are both Canadian registered or are both registered with a purebred association where both the breed and the breed association are recognized (accepted by CSBA), provided the animal, his/her sire and dam do not display, or are recorded as displaying, any disqualifying trait(s) established in the recognized standards for that breed and the animal conforms to the recognized standards for that breed.

1) Where a recognized foreign breed association is unwilling or unable to register imported Canadian purebred sheep or their progeny, the owner of such animals may register them in the Canadian Sheep Breeders' Association registry, provided lamb identification and flock record keeping are consistent with the requirements of the Association's constitution. It will be the responsibility of the applicant to provide CSBA in writing, with satisfactory evidence, that the foreign breed association is unwilling, or unable to register the animals in question.

(b) DORPER ELIGIBILITY FOR REGISTRATION-

*(These rules of eligibility have been developed in consideration of the Dorper Sheep Breeders' Society of South Africa standards as at July 3, 2009).*

A. Dorpers are of two strains, namely Dorpers and White Dorpers.

Dorpers and White Dorpers shall be clearly identified and maintained as two separate strains of Dorpers. The Dorper registry shall restrict the recognition of matings between the two strains in accordance with their respective rules of eligibility herein set out.

All Dorpers and White Dorpers must derive from animals with pedigrees tracing back to the Dorper Sheep Breeders Society of South Africa (DSBS) registry. The term purebred shall only be used in combination with the name of each strain respectively and purebreds shall comply with the following characteristics:

1. Meaty conformation and adequate body depth
2. Naturally shedding coat with a mix of hair and wool; clean underline
3. Pigmented skin around anus, eyes, reproductive organs including the udder of the ewe
4. Distinctive strain characteristics.
  - a) Dorpers shall have a white body with a black head.
  - b) White Dorpers shall have a white body, which may not include champagne or cream colours.

B. Fullblood Dorper means Dorper sheep which trace back 100% to Dorpers in the DSBS registry. Only Fullblood Dorper rams mated to Fullblood ewes can produce Fullblood progeny.

C. Mating of Fullblood Dorpers and White Dorpers will nullify the Fullblood and purebred registrations of any progeny. The progeny of such mating may be registered in the CSBA grading-up program as 50% Dorper-White Dorper. Grading-up by strain may proceed towards a purebred equivalent level.

(c) IMPORTED ANIMALS - Animals of the breeds specified herein which have been individually registered in a Foreign Book of Records recognized by this Association, provided the animal, his/her sire and dam do not display, or are recorded as displaying, any disqualifying trait(s) established in the recognized standards for that breed and the animal conforms to the recognized standards for that breed.

Animals of the breeds specified herein which have been flock registered in a Foreign Book of Records recognized by this Association subject to the approval of the Canadian Sheep Breeders' Association.

The foreign certificate of registration, or such information reported by the foreign association, shall indicate that the importer's ownership has been officially recorded in the foreign organization.

(d) IMPORTED IN DAM ANIMALS - An animal imported in dam, whose dam has been Canadian registered and whose sire is registered in the recognized foreign book of records for the same breed, and provided the animal, his/her sire and dam do not display, or are recorded as displaying, any disqualifying trait(s) established in the recognized standards for that breed and the animal conforms to the recognized standards for that breed.

(e) ARTIFICIAL INSEMINATION -

i) Effective 01 September 1995 all rams to be used artificially must be officially DNA printed at a laboratory approved by the Canadian Sheep Breeders' Association. Blood samples for this typing must be drawn and the animal identified by an accredited veterinarian or person authorized by CSBA.

ii) Animals the result of artificial insemination shall be eligible for registration under the same rules as natural mating except that a technician's report of service will be required. Importation of semen, in all cases, must be in accordance with rules and health requirements as determined by the Veterinary Director General for Canada.

(f) IMPORTED SEMEN - The importer of semen used in the production of lambs otherwise eligible for registration shall provide Canadian Livestock Records Corporation with a certified copy of the foreign certificate of registration and any other information required from time to time.

(g) EMBRYO TRANSPLANTS - Lambs born in Canada or imported in utero, the result of embryo transplant shall be eligible for registration on the same basis as lambs conceived by artificial insemination or natural mating.

(h) INSPECTION - Targhee Sheep and any other breed specified by the Board of Directors shall be subject to inspection and approval as a prerequisite to registration.

(i) Multiple sire matings shall be acceptable for imported or imported-in-dam animals only.

(j) Where there is no Canadian recognized Association in the United States, a U.S. citizen may register in the Canadian Sheep Breeders' Association.

(k) GRADING UP – That CSBA implement a grading up program for the registration of sheep in Canada. The grading up of any breed of sheep will only be done from the ram side. (Only registered full blood or purebred rams can be used in the grading up program). The registration paper for graded up animals will always be indicated by colour or other designation.

The 50%, 75%, 87.5%, and 93.75% animals will be identified with flock letters tattooed in the right ear and a number and year letter tattooed in the left ear. Ewes are recorded at 50% or more and are considered as domestic purebred when they are 15/16 purebred (93.75%). Rams will only be recorded as domestic purebred if they are 31/32 pure or more. Both rams and ewes will be identified with flock letters tattooed in the right ear and a number and year letter tattooed in the left ear.

The CSBA has the authority to refuse or rescind the registration of any purebred animal that does not reflect breed characteristics. Anyone doing breeding up must do at least one parentage test per breeder per 50 head at the breeders' expense.

The breeders involved must approve the upgrading program on a breed by breed basis. The implementation of this program is subject to further regulations as set by the board of directors.

### 3. PARENTAGE VERIFICATION

a) Where there is any doubt as to the parentage of lambs, written application must be made to the Canadian Sheep Breeders Association, which may approve registration subject to qualified parentage tests, costs of which will be borne by registration applicant.

b) The Association may, to prove authenticity of parentage, request the blood typing of sire, dam and lamb.

c) The Board of Directors may authorize further tests to ensure compliance with breed standards.

## **22. APPLICATION FOR REGISTRATION**

1. Application for registration of an animal from a country other than Canada must be made on a form supplied by the Canadian Livestock Records Corporation and must be filled in, in ink or typewritten, signed by the Canadian importer, show date of importation, and be accompanied by a Certificate of Registration showing that it was registered in the record of the country from which it came in the name of the Canadian importer and service certificate if a female and bred.

2. Application for registration of an animal born in Canada whose sire and dam are both registered in the Canadian National Record for Sheep and both the sire and dam and animal applied for, conform to the recognized standards for that breed must be made on a form supplied by the Canadian Livestock Records Corporation. All blank spaces must be filled in, in ink or typewritten and the form must be signed by the owner of the animal at the time of birth, and by the owner of the sire at the time the dam was served. This dam must be registered in the Canadian National Record for Sheep in the name of the owner signing, and the sire must be registered in the Canadian National Record for Sheep in the name of the owner certifying the service. Alternatively, applications may be submitted by electronic means, provided the applicant has signed an agreement assuming responsibility for the accuracy of such applications and has established credit with the Association.

3. Application for registration of an animal born in the United States whose sire and dam are registered in the Canadian National Record for Sheep or for one born in Canada whose sire and dam, either or both, are not registered in the Canadian National Record for Sheep, must be made on a form supplied by the Canadian Livestock Records Corporation. All blank spaces must be filled in, in ink, or typewritten, and the form must be signed by the owner of the animal at the time of birth, and by the owner of the sire at the time the dam was served. The Canadian Livestock Records Corporation must in all cases have proof of ownership of both sire and dam.

4. The breeder of an animal is the owner of the dam at the time she was served. The first owner is the owner of the dam at the time the lamb was born.

5. Duplicate names must be avoided. The right is reserved to change any name when necessary. Letters shall not be used as a prefix to a name. Names shall not contain more than twenty-four letter spaces or characters including numeral affix.

## **23. TRANSFER AND DUPLICATE CERTIFICATES**

1. In the case of the sale of an animal the seller must furnish a certificate of registration in the Canadian National Record for Sheep showing the purchaser's ownership. Refusal to do so on any pretext whatever except under written contract shall be grounds for his expulsion, if a member, from the Association; if not a member, further applications for registration or transfer shall be refused.

2. Applications for registration of change of ownership must be filled in, in ink, or typewritten, on forms supplied by the Canadian Livestock Records Corporation and must give date of sale and date of delivery and in the case of a female if bred service certificate must be completed. Change of ownership will be endorsed on the back of the original Certificate of Registration which must be forwarded to the Canadian Livestock Records Corporation with the application for transfer.

3. In the case of the sale of an animal for any other than for breeding purposes, as prescribed by the regulations of this Association, the seller shall not furnish the purchaser with the Certificate of Registration

but may forward it, with full details of the sale, to the Canadian Livestock Records Corporation, and it shall be retained there.

The transfer of ownership of an animal so reported shall not be recorded on the records of this Association.

4. A duplicate certificate may be issued if the registered owner or his authorized agent files a signed statement verified by an unrelated witness on a form supplied by the Canadian Livestock Records Corporation, showing in a satisfactory manner that the original is lost, destroyed or unobtainable.

## **24. FEES**

The fees to be charged for membership, registration, transfers and other services of the association shall be set from time to time by the Board of Directors and presented at the Annual Meeting. An affirmative vote, with a simple majority, of the members present, being necessary to change any fees.

The Board of Directors may from time to time, as requested by a Provincial Association or a National Breed Association, collect on behalf of said body a breed promotional fee based on registrations and/or transfers in such province or breed, for the purpose of funding projects within that province and/or national Breed Association. Providing however that:

1. No request for an additional levy from a Provincial Association will be considered by the Board of Directors until a motion has been passed by the Provincial Association by a two-thirds majority, at its regular annual meeting or a special meeting called for the purpose of such a vote and that notice of the meeting and special motion has been given to the members of the Association at least thirty days prior to the meeting.

2. That additional levy on each registration and/or each transfer shall be set to reflect the amount being collected in that province and/or national breed association.

3. The breed promotional fee shall expire upon completion of the project or upon a two-thirds majority vote of the Provincial Association members at any general meeting of the Association, provided special notice of motion has been given to the members of the Association at least 30 days prior to the meeting.

## **25. PENALTIES**

1. Any member who violates any rule or regulation of the Association automatically suspends himself from making further registrations or transfers.

2. The Canadian Sheep Breeders' Association is incorporated under the Animal Pedigree Act. All breeders of registered stock must comply with this Act. The following excerpts are of particular interest.

### **SECTION 63**

. (1) Except as authorized by this Act, where an association is authorized by this Act to register or identify animals of a distinct breed or evolving breed, no person shall keep pedigrees in respect of animals of that distinct breed or evolving breed or issue any document purporting to evidence that a particular animal is of that distinct breed or evolving breed or so closely resembling or a certification, as the case may be, that it would likely be mistaken for such a certificate.

(2) No person shall issue in respect of any animal any document of any kind likely to deceive the public into believing that the document is a certificate of registration or certificate of identification in respect of the animal or that the animal is registered or identified under the authority of this Act.

**SECTION 64.** No person shall

- (a) knowingly sign or present, or cause or procure to be signed or presented, to a recording officer of any association or of the Corporation any declaration or application in relation to the registration, identification or transfer of ownership of any animal, semen or embryo that contains any material false statement or representation;
- (b) knowingly represent that a certificate of registration or certificate of identification applies to an animal other than the one in respect of which it was issued;
- (c) knowingly represent that semen certificate or embryo certificate applies to any semen or embryo other than the semen or embryo in respect of which it was issued;
- (d) falsify or alter any certificate of registration, certificate of identification, semen certificate or embryo certificate;
- (e) without an express statement that the animal's registration or identification is from a jurisdiction other than Canada, offer to sell, contract to sell or sell, as registered or identified, or as eligible to be registered or identified, within or outside the meaning of this Act, any animal that is not registered or identified, or eligible to be registered or identified;
- (f) offer to sell contract to sell or sell, as recorded or as eligible to be recorded, in the books of any association, or of the Corporation, any semen or embryo that is not recorded or eligible to be recorded those books;
- (g) knowingly offer to sell, contract to sell or sell any animal in manner that is likely to create an erroneous impression that the animal is registered or eligible to be registered;
- (h) offer to sell, contract to sell or sell, as a purebred of a breed, any animal that is not registered or eligible to be registered as a purebred by the association authorized to register animals of that breed or by the Corporation;
- (i) without an express statement that the animal's registration, identification or status as a purebred is from a jurisdiction other than Canada, offer to sell, contract to sell or sell, as registered or identified, or as a purebred, any animal for which there is no individual identification in accordance with the by-laws of the association that has registered or identified the animal; and
- (j) without an express statement that the animal's registration, identification or status as a purebred is from a jurisdiction other than Canada and that the animal will not be registered or identified in Canada by the person, sell, as registered or identified, or as eligible to be registered or identified, or as a purebred, any animal without providing to the buyer thereof within six months after the sale the animal's duly transferred certificate of registration or certificate of identification.

65. No person shall, without authority, use the name of the Corporation or the name of any association or any name so clearly resembling the name of the Corporation or the name of an association in a manner that is likely to deceive the public.

66. (1) Any person who contravenes any provision of this Act or the regulations (a) is guilty of an offence punishable on summary conviction and is liable to a fine not exceeding twenty-five thousand dollars; or (b) is guilty of an indictable offence and is liable to a fine not exceeding fifty thousand dollars.

(2) In determining the fine in relation to an offence under any of sections 63 to 65, the judge making the determination shall take into account the value or purported value, of the animal, semen or embryo to which the offence relates.

## **26. NON-MEMBERS**

Any person not a member of this Association registering and transferring Sheep on the records of the Association shall be subject to the same rules and regulations as a member except as otherwise specifically provided for.

**27.**

Wherever the context permits in this Constitution the singular shall include the plural and the masculine the feminine and the neuter.